

CALL TO ORDER

The meeting was called to order by President Dalesandro at 7:00 pm

FLAG SALUTE was live streamed and recited by the October birthday students.

OPEN PUBLIC MEETING ACT

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act the Board of Education of the Netcong School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record and those persons or entities requesting notification and filed with the municipal clerk of the Borough of Netcong.

ROLL CALL

Present: Mr. Costanzo, Mrs. Gervasio, Mr. Kranz, Mrs. Lapsley, Mr. Morton, Mrs. Santana, Ms. Santalucia, Mrs. Dalesandro

Absent: None

Also present: Mrs. Walsh, Superintendent
Mr. Stabile, Business Administrator/Board Secretary

CORRESPONDENCE & APPROVAL OF MINUTES

On a motion by Mr. Morton and seconded by Mr. Kranz that the following minutes be approved as presented:

September 22, 2020	Regular Meeting Minutes
September 22, 2020	Executive Session Minutes

Roll Call:

Mr. Costanzo – Abstain; Mrs. Gervasio – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Yes; Mr. Morton –Yes; Ms. Santalucia – Yes; Mrs. Santana – Yes; Mr. Stevens – Abstain; Mrs. Dalesandro - Yes

PRESIDENT’S COMMENTS

Good evening and welcome to tonight’s October Board of Education meeting as we continue to come live from our homes to yours.

On November 3rd we will mark the successful two-month transition of hybrid in-person learning and on November 10th begin the second marking period. Parents once again had the option to have their children learn virtually or in person. I am happy to say that 39 students will transition from virtual to in-person learning and 15 students who were in person will transition to virtual.

As the second marking period begins we remain committed to providing the best educational experience possible for our children now and always. As we are consistently having to think outside the box to craft solutions for day-to-day issues that work for everyone involved this Board of Education and its administrative team remain committed to making a lasting difference to our students' future and our community.

Our current schedule is a hybrid model with four days of half-day in-person instruction. We would be remiss if we did not begin planning for what our next phase will look like. While we agree we may not be quite ready for a full typical traditional day yet, we stand at the ready and are planning and preparing a transitional plan to get back to the "old norm."

While community is one of our school district's core values, it is especially important for us to keep it at the forefront as we navigate these difficult times. We will continue to keep our community partners, parents and students informed as we plan to move forward.

A potential second wave of the coronavirus could escalate quickly if we become complacent about prevention practices. We must stay vigilant and on the path. We will continue to wear face coverings, social distance, and wash our hands regularly and thoroughly. This Board is committed to providing the necessary protective and precautionary gear to ensure that we are doing everything possible to continue to keep our students and staff safe.

And now I'd like to applaud and give recognition to Mr. Todd Erwin our technology coordinator for his tireless devotion to keeping our students connected to learning and maintaining our online educational platforms. Almost immediately last March Mr. Erwin was able to transition and ensure every student had a device and access to Internet service. Every student from pre-K to eighth grade has Internet access and a device thanks to Mr. Erwin's efforts. During the summer Mr. Erwin took the necessary steps to ensure that we upgraded our Technology where needed and we were more than ready for the new school year. Without Mr. Erwin's efforts, we would not be where we are today and that is successfully navigating the remote learning environment!

At this time I would like to introduce the officers of our student council.
President..... 8th grader, Gina Quarrantey
Vice President..... 8th grader, Gianna Santana
Secretary..... 9th grader, Jordyn Aragona
Treasurer..... 6th grader, JD DiRenzo

The board and I congratulate you all on your election and we look forward to working with you to address any needs or concerns that you would like to bring before the Board. When the board is able to resume in-person meetings we would like to invite you back to sit beside us and participate in the meeting.

Until such time the board would like to begin the practice of having monthly reports on student activities and concerns given by the officers of the student council.

And finally, I'd like to wish a happy birthday to all our October students and staff. If you have not already, you will be receiving a Cliff's gift certificate so that you may go enjoy ice cream on behalf of the Board of Education. Once again, happy birthday and best wishes!

SUPERINTENDENT'S COMMENTS

Fire/Security/Lockdown Drill Reports:

- a. A Security Drill was conducted on October 12, 2020 at 12:47 a.m.
- b. A Fire Drill was conducted on October 11, 2020 at 9:30 a.m. with a duration of 2 minutes.

The students from the Corner Coffee Shop are running a food drive to benefit the food pantry at St. Michael's. Marking period one ends on 11/10/2020.

Next week is an all-virtual week for students. School is closed for Teachers' Convention on 11/5 and 11/6.

Parent/Teacher Conferences will be held virtually due to the public health crisis.

The PTA is going to work with Chef It Up to promote a fundraiser. Items purchased will be available for curbside pickup.

Thank you to all our staff members, parents, students and community members for doing your due diligence on mitigating the spread of COVID-19.

SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY COMMENTS

Contractor working on the punch list items for the Annex renovation project
 A new commercial freezer was installed in the kitchen replacing the old residential one that was there
 Items on tonight’s agenda

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

On a motion by Mr. Costanzo, seconded by Mr. Morton to open the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No comments from the public

On a motion by Mr. Morton, seconded by Mr. Costanzo to close the hearing of citizens on agenda items only. Approved by voice vote. All in favor.

OLD BUSINESS - NONE

COMMITTEE REPORTS

➤ **Curriculum/Instruction**

Mrs. Walsh reviewed the topics discussed at the last committee meeting.

On a motion by Mrs. Santana, seconded by Mr. Morton, that resolutions #1-3 be approved as presented:

Question – Mr. Costanzo wished the Superintendent good luck with QSAC. Also asked about pass/fail. Mrs. Walsh responded.

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Professional Development:

Date	Name	Workshop/Conference	Location	Cost
a. 10/27-5/1/21	Erika Brown	Equity in Education Cohort: A Collaborative Learning Experience	Virtual Faria Education Group	Workshop - \$250.00 Mileage - \$0.00
b.12/3/2020	Kurt Ceresnak	Hot Issues in Special Education law	Virtual NJPSA	Workshop - \$125.00 Mileage - \$0.00
c. 12/10/2020	Kurt Ceresnak	Navigating NJ OPRA, FERPA & the NJ Pupil Records Act	Virtual NJPSA	Workshop - \$100.00 Mileage - \$0.00

d. 10/29/2020	Paul Stabile	Your Rights in the Workplace	Virtual NJASBO	Workshop - \$50.00 Mileage - \$0.00
e. 11/10/2020	Paul Stabile	NJDOE - OFDS & OFAC Update and Risk Assessment	Virtual NJASBO	Workshop - \$25.00 Mileage - \$0.00

2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the 2021-2022 Preschool Operational Plan.
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the annual NJDOE mandated submission of the HIB School Self-Assessment for Determining Grades for the 2019-2020 school year.

Roll Call

Mr. Costanzo – Yes; Mrs. Gervasio – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Yes; Mr. Morton – Yes; Ms. Santalucia – Yes; Mrs. Santana – Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

➤ **Personnel/Policy**

Mrs. Walsh reviewed the topics discussed at the last committee meeting.

On a motion by Ms. Santalucia, seconded by Mr. Morton, that resolutions #1-6 be approved be as presented with resolution item 2q being removed:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the resignation of Melissa Sylvester, with regret, effective October 29, 2020.
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the FIRST READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	1620	Administrative Employment Contracts	Revised
b. Policy	2431	Athletic Competition	Revised
c. Regulation	2431.1	Emergency Procedures for Sports and Other Athletic Activity	Revised
d. Policy	2451	Adult High School	Revised
e. Policy	2464	Gifted and Talented Students	Revised
f. Policy & Regulation	5330.05	Seizure Action Plan	New
g. Policy	6440	Cooperative Purchasing	Revised
h. Policy & Regulation	6470.01	Electronic Funds Transfer and Claimant Certification	New
i. Policy & Regulation	7440	School District Security	Revised
j. Policy	7450	Property Inventory	Revised
k. Policy & Regulation	7510	Use of School Facilities	Revised
l. Policy	8420	Emergency and Crisis Situations	Revised
m. Policy	8561	Procurement Procedures for School Nutrition Programs	Revised
n. Policy	1648	Restart and Recovery Plan	Revised
o. Policy	1648.02	Remote Learning Options for Families	New
p. Policy	1648.03	Restart and Recovery Plan – Full Time Remote Instruction	New
q. Policy	0179	Board Staff Communications	New

3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the SECOND READING of the following Policies and/or Regulations:

Policy/Regulations	#	Title	Type
a. Policy	9400	Media Relations	Revised

4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves Diane DeGhetto as a part-time Paraprofessional for a fixed term beginning November 9, 2020 through June 30, 2021 at a rate of \$12.00/hour.
5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the maternity/disability leave of Melissa Patten effective January 30, 2021 through June 18, 2021. Mrs. Patten will use 12 weeks of NJFLA and FMLA from January 30, 2021 through May 4, 2021. At the conclusion of the NJFLA and FMLA, Mrs. Patten will use 32 accumulated sick days which will establish the date of June 18, 2021 as terminating the maternity leave of absence. She will return to her teaching position at the start of the 2021-2022 school year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves student # 32521111 be permitted to finish eighth grade in the Netcong School District per Board of Education Policy # 5111- Eligibility of Resident/Nonresident Pupils.

Roll Call

Mr. Costanzo – Yes #1-2, 4-6 Abstain # 3; Mrs. Gervasio – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Yes; Mr. Morton – Yes; Ms. Santalucia – Yes; Mrs. Santana – Yes; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

➤ **Finance/Facilities**

Mr. Stabile reviewed the topics discussed at the last committee meeting.

On a motion by Mr. Kranz, seconded by Mr. Morton that resolutions #1-17 be approved as presented:

1. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the September 30, 2020 payroll in the amount of \$167,512.00
2. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the October 15, 2020 payroll in the amount of \$169,394.11
3. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the bills list from September 23, 2020 through October 27, 2020 in the amount of \$720,862.18
4. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following August 30, 2020 Financial Reports. The Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of August 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

5. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby accepts the following September 30, 2020 Financial Reports. The Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6:20-2.12(d) that as of September 30, 2020 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1. Pursuant to N.J.A.C. 6A:23A-16.10 the Netcong Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the Transfers Reports for the month of August and September 2020.
7. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the 2020-2021 Special Education Tuition Contract Agreement between the Netcong Board of Education and the Stanhope Board of Education for Student #33221487
8. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of a Comprehensive Maintenance Plan and M-1 report:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public-school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Netcong Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

Now Therefore Be It Resolved, that the Netcong Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 report for the Netcong Board of Education in compliance with Department of Education requirements.

9. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of payment #3 for the Annex Exterior/Garage Roof to Wallkill Group, Inc. in the amount of \$37,147.85.
10. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the following Change Order #5, construct an interior fire rated wall within the garage, for the Annex project with the Wallkill Group, Inc. in the amount of 5,465.97.
11. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Business Administrator to advertise a request for proposal for "Evening and Summer Custodial Services" from July 1, 2021 through June 30, 2022.
12. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby retroactively approves the submission of the Seamless Summer Option (SSO) program through New Jersey Department of Agriculture to provide meals from September 1, 2020 through September 30, 2020.

13. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent hereby approves the submission of the Seamless Summer Option (SSO) program through New Jersey Department of Agriculture to provide meals from October 1, 2020 through June 30, 2021.
14. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the disposal of the following fixed assets as per the attached document.
15. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the lease purchase of a copier from United Business Systems in the amount of \$95.24 per month.
16. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves submission of the 2020-2021 Health and Safety Evaluation of School Buildings Checklist Statement of Assurance.
17. Be it resolved that the Netcong Board of Education, upon the recommendation of the Superintendent, hereby approves the submission of the 2020-2021 School Safety and Security Plan Annual Review Statement of Assurance.

Roll Call

Mr. Costanzo – Yes; Mrs. Gervasio – Yes; Mr. Kranz – Yes; Mrs. Lapsley – Yes; Mr. Morton – Yes; Ms. Santalucia – Yes #1-12, 14-17 Abstain #13; Mrs. Santana – Yes #4-17, Abstain #1-3; Mr. Stevens – Yes; Mrs. Dalesandro – Yes

LIAISONS REPORT

- a. Netcong Educational Foundation
No Meeting. Memo sent stating that due to low enrollment child care may cease at the end of December
- b. Netcong PTA – no meeting
- c. Town Council
Regular business as usual.
- d. Recreation Commission
Meeting tomorrow night in person. After meeting will go around town to judge the best decorated Halloween House. No Trunk-n-Treat this year. Holiday parade December 1st

Planning Board
Business as usual

MISCELLANEOUS

Mrs. Santana asked about the honor roll. Will be discussed at the next curriculum meeting.
Mrs. Dalesandro mentioned that a new board member training has been rescheduled for December 15th
Ms. Santalucia asked about the standard based grading.

HEARING OF CITIZENS

On a motion by Mrs. Gervasio, seconded by Mr. Stevens to open the hearing of citizens. Approved by voice vote. All in favor.

Public is invited to address the Board with any questions, comments or concerns. The Board requests that the individual address the Board, giving name and address, and asks that all remarks be directed to the Chair. The public portion shall be limited to thirty minutes with a five-minute time limit on each participant. The Board wishes to remind all attendees at its meeting that while it subscribed without reservation to the principle of keeping the public completely informed, by policy it cannot allow public discussion of personnel matters. If a matter concerning the staff of the Netcong Public School is of interest or concern, the matter would be referred to the Superintendent or the Board of Education, either by telephone or letter.

No comments from the public

On a motion by Mr. Stevens, seconded by Mr. Morton to close the hearing of citizens. Approved by voice vote. All in favor.

EXECUTIVE SESSION

On a motion by Mr. Morton, seconded by Mr. Kranz to recess into executive session at 7:40pm. Approved by voice vote. All in favor

RESOLVED, pursuant to N.J.S.A. 10:4:13 and 10:4-12 that the Netcong Board of Education hold a closed Executive Session regarding personnel, negotiations, legal matters, student matter and matters which are attorney client privileged for an estimated time of 45 to 60 minutes and action will not be taken at the conclusion of the executive session. It is expected that the discussion undertaken in this closed session can be made public at the time official action will be taken.

Ms. Santalucia left the meeting at 8:55pm.

On a motion by Mr. Stevens, seconded by Mr. Costanzo to close the executive session at 8:59pm. Approved by voice vote. All in Favor.

ADJOURNMENT

On a motion by Mr. Morton, seconded by Mr. Stevens to adjourn the meeting at 9:02pm. Approved by voice vote. All in Favor except Ms. Santalucia who was not present.

Respectfully Submitted,

P Stabile

Paul Stabile

Business Administrator/Board Secretary