

NETCONG BOARD OF EDUCATION
26 College Road
Netcong, NJ 07857

RULES AND REGULATIONS FOR SCHOOL BUILDING USE

1. Each organization shall provide the board of education with an appropriate certificate of insurance guaranteeing freedom of responsibility and liability to the board in the amount of \$1,000,000 single/combined liability and property insurance for any participants during their use of the building or grounds. The Netcong Board of Education must be named as a co-insured on the certificate.
2. Furthermore, the board shall require a certificate indicating that the applicant will carry insurance which will pay for any damages caused to the building while in use for the period requested.
3. All government organizations and non-profit youth group organizations and government groups who come under the town's insurance will not be required to pay facility charges, providing the school does not have to incur additional custodial costs and has custodial personnel available. All other, for example, profit making groups as defined by IRS rules pay the cost of custodial services and overhead charges.
4. The board reserves the right to cancel the use of the facility in case of emergency or in the event it is necessary to reschedule a school event on the date requested by the applicant. In all cases, the board will try to give as much notice as possible. Netcong School events take precedent over other activities.
5. Alcoholic beverages are not allowed on the premises during the use of the building, nor will smoking be allowed inside the building or property since Netcong Elementary School is a No Tobacco school district. *Per Section 6 of P.L.1981, c.320 (C26:3D-20), any persons who smokes on such premises in violation of this act is subject to a fine not to exceed \$100.*
6. Crowd capacity shall be in accordance with fire agency regulations.
7. All minors on school premises must be supervised at all times.
8. Alterations or decorations of the facilities are not permitted without expressed written permission
9. School equipment may not be used without expressed written permission.
10. At no time shall spectators enter in or engage in any activity on the gymnasium floor before, during or after scheduled events that is not a participant of said insured organization.

11. Use of the facilities may not continue beyond the approved time on the facility use form. Midnight is the latest that any activity must be completed. Activities must be terminated to allow sufficient time for the facility to be cleared by that time.
12. The board retains the right of inspection at any time and removal of groups or individuals not following rules and regulations.
13. Running on the gymnasium floor with street shoes is prohibited. All participants must have sneaker type shoes to participate.
14. Eating and drinking in the gymnasium is not permitted.
15. After all activities, the gym must be returned to its original condition (bleachers pushed in, floor swept, chairs removed, etc.).
16. No one may enter the building until the approved coach or chaperone is present.
17. School equipment and decorations should not be touched, altered or removed.
18. Use of the facilities, other than that expressed in the application is not permitted.
19. Failure to comply with, or in violation, of the above rules and regulations, will result in immediate revocation of permission to use the facility.
20. The board may waive any or all of the aforementioned conditions at their discretion upon request of the applicant.
21. Hitting of baseballs in the gymnasium is strictly prohibited.
22. Children and adults must remain only in the approved areas at all times.
23. It is the organization's responsibility to insure that all participants and spectators are following the above rules and regulations.