



Netcong Elementary School

26 College Road, Netcong, NJ 07857, 973.347.0020, (f) 973.347.3676, www.netconcongschool.org

Dear Parent/Guardian:

In order to enroll your child in our school you will need to call 973-347-0020 ext. 501 to schedule an appointment. When you come in for your appointment, please bring the following:

1. **Withdrawal Form** or a transfer card from your previous school
2. **School Records** (i.e., transcript, report cards, IEP, immunizations, etc.).
This will ensure we place your child in the correct courses.
3. **Original Birth Certificate** or valid passport
4. **Proof of Residency** – choose any **TWO** of the following from the list below. If you are unable to provide these documents, you will be required to do so after 30 days.
 - a. Driver's license, property tax bills, deeds, contracts of sale, leases mortgages, signed letter from landlords and other evidence of property ownership, tenancy or residency in Netcong.
 - b. Voter registration, licenses, permits, financial account information, utility bills, delivery receipts, and other evidence of personal attachment to Netcong.
 - c. Court orders, state agency agreements and other evidence of court or agency placements
 - d. Receipts, bills, cancelled checks, insurance claims or payments, and other evidence of expenditures demonstrating personal attachment to Netcong.
 - e. Medical reports, counselor or social worker assessments, employment documents, unemployment claims, benefit statements, and other evidence of circumstances demonstrating where applicable, family or economic hardship, or temporary residence
 - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, legal guardian, person keeping an "affidavit pupil" adult pupil, person(s) with whom a family is living, or others as appropriate
 - g. Documents pertaining to military status and assignment
 - h. Any other business record or document issued by a government entity
5. The **Registration Packet** with all forms completely filled out

Sincerely,

Mrs. Kathleen Walsh
Superintendent

NETCONG ELEMENTARY SCHOOL

REGISTRATION FORM

Grade: _____ Gender: _____

Date: _____

Child's Name: _____
(Last) (First) (MI)

Birth Date: _____ Place of Birth: _____
City State Country

Person Enrolling Student: _____

Relationship to Student: _____

Child living with (check one) Both Parents Mother Only Father Only Other

Home Address: _____ Home Phone: _____

Mailing Address: _____

Parent's Email Address: _____

Date of Original Entry to US (student only): _____

Start Date of First US School (student only): _____

ESL/ELL Start Date: _____

McKinney Vento Act

1. Is your current address a temporary living arrangement? YES or NO
2. If yes, is this due to loss of housing or economic hardship? YES or NO

Child's Ethnic Background: White, Not Hispanic Black, Not Hispanic Hispanic
(check all that apply) American Indian or Alaskan Native Asian or Pacific Islander

Native Language of Parent/Guardian/Person Enrolling Student: _____

If English is not the native language, please check here _____.

If English is spoken and understood by the parent/guardian/person enrolling student, please check here _____.

What year did your child start Grade 1? _____

Parent Information

Father/Guardian Name: _____ Country of Birth: _____

Deceased: Yes No

Father/Guardian Home Address: _____ Phone: _____

Mother/Guardian Name: _____ Country of Birth: _____

Deceased: Yes No

Mother's Home Address: _____ Phone: _____

Schools Previously Attended

School: _____ Last Grade: _____ Dates: _____

Address: _____ Phone: _____

NETCONG ELEMENTARY SCHOOL

26 College Road

Netcong, NJ 07857

fax: 973-347-3676

973-347-0020, x212

www.netcongschool.org

RELEASE FORM

Date: _____

Dear Colleague:

_____, a student enrolled at your school, has transferred to our school district. Placement has tentatively been established within the _____ grade.

Please send the following information:

- Health Records
- Academic Records/Cumulative Folder
- Standardized Test Results – including PARCC/NJ ASK scores, *if applicable*
- Attendance Records
- Discipline Records
- Child Study Team Records – including the IEP, *if applicable*

All records should be forwarded to:

School Secretary
 Netcong Elementary School
 26 College Road
 Netcong, NJ 07857

Transfer Records ENCLOSED

If there is any further information in your possession, which might assist us in making the student's transfer a smooth one, we would appreciate your forward it to us. Thank you for your cooperation.

Sincerely,

Mrs. Kathleen Walsh
Superintendent

I authorize the release of all records of the above named student to Netcong Elementary School.

Signature of Parent/Guardian

Relationship

Date

Title 18A: 36-25.1.b When a child transfers from one school district to another, the receiving school district shall obtain the child's school record from the district from which the child has transferred, within 14 days of enrollment. The school district of last attendance shall provide to the receiving district all information in the child's record related to disciplinary actions taken against the child by the district and notify the receiving district if it has obtained any information pursuant to section 1 of PL 1982, c.79 (C.2A:4A-60). Written consent of the parent or adult pupil shall not be required as a condition of transfer of this information; however, written notice of the transfer shall be provided to the parent or adult pupil.

NETCONG ELEMENTARY SCHOOL EMERGENCY CARD

CHILD'S NAME _____ BIRTHDATE _____ GRADE _____ SEX: M F
Last First MI

CHILD LIVING WITH (Check One) _____ Both Parents _____ Mother Only _____ Father Only _____ Other

STREET ADDRESS _____ HOME PHONE _____

MAILING ADDRESS (IF DIFFERENT) _____

CHECK HERE IF ADDRESS IS NEW WITHIN THE PAST 12 MONTHS _____

Mother's Name _____
Last First

Mother's Work Phone _____ Cell _____ Home _____
Best # to reach you (Circle One) Home Work Cell

EMAIL _____

Father's Name _____
Last First

Father's Work Phone _____ Cell _____ Home _____
Best # to reach you (Circle One) Home Work Cell

EMAIL _____

In the event you cannot be reached, list three relatives/neighbors who will assume temporary care of your child.

Emergency Contact #1 Name _____ Relationship _____ Phone _____

Emergency Contact #2 Name _____ Relationship _____ Phone _____

Emergency Contact #3 Name _____ Relationship _____ Phone _____

DOES YOUR CHILD HAVE HEALTH INSURANCE? YES/NO _____ NAME OF INSURANCE COMPANY _____

NJ Family Care provides free or low cost health insurance for uninsured children and certain low income parents. For more information, call 800-701-0710 or visit www.njfamilycare.org to apply online. You may release my name and address to the NJ FamilyCare Program to contact me about health insurance. *Written consent required pursuant to 20 U.S.C. § 1232g (b)(1) and 34 C.F.R 99.30(b)*

In case of serious accident or illness, I request the school to contact me. If the school is unable to reach me, I hereby authorize the school to call the physician indicated below and follow his/her instructions. If it is impossible to contact this physician, the school may make whatever arrangements seem necessary. I also authorize the release of pertinent medical information (medical conditions, allergies and/or medication regimes) to be exchanged among appropriate professional staff involved in the care of my child. If my child's medical history changes, I will notify the school.

PHYSICIAN'S NAME _____ PHONE _____

IF YOUR CHILD HAS ONE OF THE FOLLOWING CONDITIONS, PLEASE INDICATE: ALLERGY TO _____

___ASTHMA ___DIABETES ___SEIZURE DISORDER OTHER HEALTH CONDITIONS _____

PLEASE LIST ANY MEDICINE YOUR CHILD TAKES AND HOW OFTEN _____

I HEREBY GIVE PERMISSION FOR THE NURSE TO ADMINISTER THE FOLLOWING TO MY CHILD IN AN EMERGENCY ONLY

BENADRYL FOR ALLERGIC REACTION (BEE STING, FOOD, ETC.) _____

PARENT/GUARDIAN SIGNATURE _____ DATE _____

ANY OTHER NON-EMERGENCY MEDICATIONS REQUIRE A DOCTOR'S NOTE FROM YOUR CHILD'S PERSONAL PHYSICIAN

Netcong Elementary School

TEMPORARY RESIDENCE & CUSTODY INFORMATION (If Applicable)

Date: _____

Dear School Official,

This letter is to certify that I am temporarily living with _____ who resides in Netcong. I understand I must provide proof of residency within 30 days. In addition, I certify that I have custody of my child or children and will provide documentation accordingly. I will forward this information to the principal when it becomes available.

Sincerely,

Parent/Guardian Signature

Date: _____

NETCONG RESIDENT & TEMPORARY PERSON

If you are the Netcong Resident who will be having a person temporarily live with you, please complete and sign the following:

I certify that I _____ am a resident of Netcong and that
Netcong Resident

_____ will be living with me temporarily. I have attached a
Parent/Guardian of child

copy of _____ to verify my residency.
Residency Document

Netcong Resident Signature

Sworn and subscribed to

Before me this _____

Day of _____, 20____.

Notary Public of New Jersey

Netcong Elementary School

New Registrant Questions

Student Name: _____ Date: _____

Has the student been serviced under any of the following programs in his/her former school?

Special Services/Child Study Team _____

504 Accommodations _____

Basic Skills/RTI _____

English as a Second Language _____

Gifted & Talented _____

Parent Signature *Date*

Registrar Signature *Date*

NETCONG ELEMENTARY SCHOOL

MEDIA RELEASE FORM

Dear Parents/Guardians:

At times throughout the school year, we are presented with opportunities for students to be photographed and/or videotaped such as:

1. Sharing events on social media: Facebook, Twitter, Instagram, etc.
2. Press Releases in newspapers, newsletters, brochures
3. Viewing on cable or network television station
4. Training videos for in school and out of district educators
5. Display for agencies, companies, and corporations who sponsor or work with school activities, etc.

There are also occasions when students have a chance to be interviewed, to interview or exchange questions and answers with the media.

In order to more easily honor parent's wishes in such situations, we will maintain a list of students whose parents/guardians prefer that the child(ren) do not participate in such activities.

Kindly indicate your consent by checking lines below.

.....

For School Year: _____ Grade: _____

Student Name(s): _____

Please check one that applies:

____ I grant my permission for my child(ren) to be photographed and/or videotaped and/or interviewed by any outside media source during school activities and/or events.

____ I prefer that my child(ren) **NOT BE PHOTOGRAPHED**, videotaped, or interviewed for any sources outside the school during the current school year.

Parent/Guardian's Signature

Date

(A new media release form must be completed and on file in the Main Office each year that a student attends Netcong School)

Netcong Elementary School Consent and Waiver Agreement Computer, Network and Internet Acceptable Use

By signing this consent and Waiver Agreement, I _____ and my parents (or legal guardians) state that we have discussed the rights and responsibilities contained herein and I agree to abide by the restrictions contained in this agreement.

Internet access is now available to students, teachers and administrators in the Netcong Elementary School via an Internet Point of Presence and our local area network(s). We are very pleased to bring this access to our school district and believe the Internet offers vast, diverse, and unique resources to both students and educators. Our goal in providing this service is to promote educational excellence in our district schools by facilitating resource sharing, innovations and communications.

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. For example, students and teachers have access to such diverse resources as:

1. Electronic mail (e-mail) communication with people all over the world.
2. Information and news from NASA as well as the opportunity to correspond with the scientists at NASA and other research institutions.
3. Public domain software and graphics of all types for school use.
4. Discussion groups on topics ranging from Chinese culture to the environment to music politics.
5. Access to many University Library Catalogs, the Library of Congress, and Eric, and a large collection of relevant information to educators and students.
6. Graphical access to the World Wide Web.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. The Netcong Elementary School has taken precautions to restrict access to controversial materials. However, on a global network, it is impossible to control all materials and an industrious user may discover controversial information. We (Netcong Elementary School) firmly believe that the valuable information and interaction available on this worldwide network for outweighs the possibility that users may procure material that is not consistent with the educational goals of the District.

*Internet access is coordinated through a complex association of government agencies, regional, state and local networks. In addition, the smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to acquire. In general, this requires efficient, ethical and legal utilization of the network resources. If a Netcong Elementary School user violates any of these provisions, his/her account may be terminated and future access could possibly be denied.

The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

Internet - Terms and Conditions of Use

Acceptable Use - The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of the Netcong Elementary School. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material, threatening or obscene material, or material protected by trade secret.

Privileges - The use of the Internet is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges. (Each student or teacher who receives an account will be part of a discussion with a Netcong Elementary School staff member pertaining to the proper use of the network). The system administrators will report inappropriate activities to the school administration. Disciplinary action will be in accordance with **Policies and Regulations 2361 "Acceptable Use of Computer Network/Computers and Resources," 5600 "Pupil Discipline," 5610 "Suspension," and 5620 "Expulsion,"** as well as possible legal action and reports to the legal authorities and entities. Decisions may be appealed in accordance with Policy 5710 "Pupil Grievances."

Student Handbook Verification Form

The handbook, which is available at www.netcongschool.org is designed and published to provide as much information as possible. You can find the handbook in the "Parent/Student Resources" tab on the homepage of our website.

Please take time to review the policies and procedures together. Give careful attention to the major areas listed below:

- ✓ Behavior and Discipline
- ✓ Cell Phone Use
- ✓ Detention
- ✓ Disciplinary Actions
- ✓ Dress Code
- ✓ Harassment, Intimidation, and Bullying – Policy 5512
- ✓ Notification of Affirmative Action – Title IX and N.J.A.C. 6:4

After reading the entire Handbook with your child, please sign below. Your signature(s) will confirm that you and your child have read and understand the contents of the Netcong Elementary School Student Handbook. This form must be returned to your child's classroom or homeroom teacher.

***I have reviewed the Student Handbook with my child/children
and we are all aware of the school policies.***

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| Print Parent Name | Signature | Date |

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| Print Child Name | Signature | Date |

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| Print Child Name | Signature | Date |

NETCONG ELEMENTARY SCHOOL

26 College Road, Netcong, NJ 07857
973.347.0020 Fax: 973.347.367 www.netcongschool.org

Dear Parent/Guardian:

Netcong Elementary School is utilizing the Parent Portal feature in Genesis, our student information system. The Parent Portal allows you to access information regarding your child, including attendance records, grades, report cards, classroom assignments, etc. We strongly encourage you to take advantage of this feature to streamline the communication process.

Registration is required in order to obtain access to this password protected site. You must complete the registration process by providing the required information on the form below and returning it to the school. **The email you provide will be your username and also the address all communication will be sent to from the Genesis Parent Portal.** You will then receive an email with a password.

After you receive your password, you can access the Parent Portal by clicking on the icon on the welcome page of our website (www.netcongschool.org). You can also go directly to <http://parents.genesisedu.com/netcong>.

We hope that you find that the Genesis Parent Portal is a useful tool. If you have questions, please email the help desk at parentsupport@netcongschool.org.

Sincerely,

Kathleen Walsh
Superintendent

(Complete and return to the Main Office)

REGISTRATION FORM FOR GENESIS PARENT MODULE

Student Name(s): _____

Parent/Guardian First Name

Parent/Guardian Last Name

Relationship to student: _____ Phone: _____

Parent/Guardian Email (Required)

Parent/Guardian Signature

NJ Family Care

Affordable health coverage. Quality care.

NJ Family Care is a federal and state funded health insurance program created to help New Jersey's uninsured children and certain low-income parents and guardians to have affordable health coverage. It is not a welfare program. NJ Family Care is for families who do not have available or affordable employer insurance and cannot afford to pay the high cost of private health insurance.

With the signing of this legislation, Governor Corzine made a commitment for New Jersey to provide universal health insurance to children and affordable options for parents/guardians. This law mandates that all children aged 18 and under have health insurance.

Therefore, the Netcong Elementary School District, in accordance with the New Jersey Department of Education, is now assisting the New Jersey Department of Human Services in its efforts to provide information and help to identify uninsured children and to help families access free or low-cost health insurance. For more information call 800-701-0701 or visit the NJ Family Care website at www.njfamilycare.org.

Do you have health insurance?

Yes ____ Name of insurance company _____.

No ____ If you do not have health insurance, please complete the section below:

____ You **MAY** release my name and address to the NJ Family Care Program to contact me about health insurance.

____ You **MAY NOT** release my name and address to the NJ Family Care Program to contact me about insurance.

Student Name: _____ Grade: _____

Parent Signature _____ Date: _____

Written consent required pursuant to 20 U.S.C. #1232g(b)(1) and 34 C.F.R. 99.30 (b)

Netcong Elementary School

Daily Student Release Form

Dear Parents/ Guardians,

In accordance with policy #8601 Pupil Supervision After School Dismissal, all parents and guardians must be made aware of the following:

Upon dismissal from school, parents may request that the school not release the pupil to walk home after dismissal unless said pupil is released to the parent(s), legal guardian(s), and/or escort(s), designated by the parent or legal guardian.

As a result of this policy, the form below must be completed and returned to the school not later than September 6, 2022.

Daily Student Release Form

STUDENT NAME _____ GRADE _____

_____ My child has permission to walk home from school upon dismissal.

_____ My child must remain at the school upon dismissal and may only be released to the following people:

1. _____
2. _____
3. _____
4. _____

Please be aware that if your child remains at the school past 3:00pm on a regular school day or 1:00 pm on an early dismissal day, we will first try to contact those names listed on the emergency form. If we are unsuccessful in reaching anyone or if said person cannot pick your child up in a reasonable period of time, the Netcong Police Department and/or DCPP may be contacted.

Parent/Guardian Name (PRINT PLEASE)

Parent/Guardian Signature

Date